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Title: Director of Accounting

Anticipated start date: February 2025

About Springer

Springer School and Center is a caring community supporting students diagnosed with learning disabilities and their families. Springer serves the community through four pillars: Springer Lower School and Middle School (grades 1-8), Springer High School (grades 9-10), Springer Diagnostic Center, and Springer Learning Center. Together, our Learning Center and Diagnostic Center are referred to as the “Center”. Springer faculty and staff embrace the organization’s mission and incorporate the core values of student growth/development, staff expertise/development, partnership, communication, and stability in their daily work.

Position Summary

The Director of Accounting will be responsible for financial planning, reporting and strategically managing the accounting and financial activity for Springer School and Center. The Director of Accounting will ensure financial information is timely, accurate and compliant with Generally Accepted Accounting Principles and best practice.

Job Responsibilities

- Supports organization financial objectives by providing financial statements, financial analyses and recommendations and managing staff.
- Manage accounts payable, accounts receivable and financial aid process.
- Lead monthly financial statement process including managing cash and balance sheet reconciliations.
- Develop and document budget process and work with accounting staff to enhance process and communicate to managers.
- Review and improve accounting operational strategies.
- Partner with Center and Education team to provide support and develop financial controls and reporting for their operations.

Qualifications required:

- Bachelor’s degree in Accounting
- 10+ years of accounting experience with 5+ years in leadership position.
- Financial statement preparation experience.
- Strong analytical, organizational, and communication skills. Proficiency in financial software and systems is a must.
- Effective communication, interpersonal and organizational skills

Qualifications preferred:

- Non-profit experience
- Experience in a rapidly growing, changing environment
- Experience with facilities management; HR or IT services



Key Characteristics: Smart, dependable, personable and tech-savvy.

Terms of Employment: Full-time required in office

Reports to: VP of Finance and Operations

How to Apply

Qualified applicants should email a resume and cover letter to employment@springer-ld.org. The subject line of that email should reflect the position title.

Springer School and Center considers all applicants for all positions without regard to race, religion, gender, sexual orientation, national origin, age, disability, marital or veteran status, or any other legally protected status.

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